

No. MSDE-35(4)(1) MIS-MISC./2015-NPIU

Government of India
Ministry of Skill Development and Entrepreneurship
(Directorate General of Training)

Shram Shakti Bhavan, Rafi Marg,
New Delhi, Dated 8th September, 2015

To

1. All ITIs (Govt. & Pvt.)
2. State Directors of all State Governments / UT Administrations
(Dealing with Craftsmen Training Scheme)

Subject: Data Entry on NCVT MIS Portal by ITIs for Session August 2015 – reg.

Sir/Madam,

Kindly refer to this Directorate letter of even no. dated 31st August 2015 (may be seen on NCVT MIS Portal under 'News Update') wherein it was informed that last date for completion of admissions (Session August 2015) in Govt. & Private ITIs has been extended to 31st August 2015 and NCVT MIS Portal will remain open for data entry only upto 10th September 2015.

2.It is reiterated that access to the portal for data entry of newly admitted trainees will be permitted upto midnight of 10th September 2015. All ITIs are requested to ensure completion of data entry of trainees by 10th September 2015.

3.It is informed that left over trainees who could not be uploaded on NCVT MIS portal, details of those trainees may be filled in the prescribed template under the link: <https://ncvtmis.gov.in/Material/AdmittedTraineeTemplate.xlsx> (or may be downloaded from NCVTMIS Portal) and may be emailed to this Directorate at ncvtmis-msde@gov.in by 11th September 2015.

Details of ONLY LEFT OVER TRAINEES who could not be uploaded on NCVT MIS PORTAL MAY BE EMAILED to this Directorate in prescribed template. Please mention following details in the subject line of your reply email: State, ITI Code, Trainee Count (TC) in the Template. For eg.: Bihar, PR10000662, TC 258

4.As regards newly affiliated ITIs/Trades/Units (granted affiliation vide orders dated 25th August and 31st August 2015, the last date for admission of trainees will be 17th September 2015 and data entry will be permitted upto 20th September 2015. Thereafter, aforementioned process will be applicable.

Yours faithfully,
s/d
(Deepankar Mallick)
Deputy Director General (T)