

No. DGT-12/01/2018-TC (Part)  
Government of India  
Ministry of Skill Development and Entrepreneurship  
Directorate General of Training

Employment Exchange Building, Pusa  
Room NO. 105, First Floor, New Delhi-110012  
**Dated: 20.12.2018**

To,  
The All State Directors  
(Dealing with Craftsman Training Scheme)

**Subject: Conversion of SCVT to NCVT trade in Private ITIs reg.**

Sirs,

As approved in the meeting of NCVT Sub-Committee dealing with affiliation held on 11<sup>th</sup> December, 2018, regarding conversion SCVT trades into NCVT trades in Private ITIs, the following procedures will have to be adopted by all States/UTs:

1. Respective State Directorate will conduct preliminary inspection of private ITIs who are willing to convert from SCVT trades to NCVT trades.
2. After scrutiny of Preliminary Inspection Report (PIR), ITIs fulfilling NCVT norms will be forwarded to DGT.
3. Inspection of these ITIs will be carried out through Joint Inspection.

The NCVT Sub-Committee dealing with affiliation after verification of the Joint Inspection reports would consider the conversion of trades under SCVT into NCVT and grant affiliation to NCVT accordingly.

Yours Faithfully,



(S.D. Lahiri)

Deputy Director General  
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Copy to :

1. PS to DG/AS, DGT, Kaushal Bhawan, Karol Bagh, New Delhi.