No. MSDE-18011/04/CTS/July/2017-TTC
GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
DIRECTORATE GENERAL OF TRAINING
Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated 14th June, 2017

To
1. All the State Directors (Dealing with Craftsmen Training Scheme).
2. The Principal, NVTI-Noida and RVTIs-Mumbai, Bangalore, Trivandrum, Panipat,
   Kolkata, Tura, Indore, Allahabad, Jaipur, Vadodara, Shimla, Mohali, Agartala, Trichy
   and Patna.

Subject:- Issue of Hall Ticket for AITT under CTS (Semester System) to be held in July/August,
2017 - Regarding.

Sir/Madam,

As you are aware that the AITT under CTS (Semester system) is proposed to be held from 18th
July, 2017 to 10th August, 2017 and the hall tickets has to be distributed to all eligible trainees well in
advance before the commencement of AITT.

In this regard, it is informed that the upload of sessional marks, exam fee and attendance of
trainees by the concern ITIs is mandatory for eligibility of trainee to get a hall ticket of AITT July, 2017.
The NCVT MIS portal is open for this activity.

In this connection, you are requested to complete the above activities well before 30.06.2017, so
that Hall Tickets can be processed on NCVT MIS Portal. The hall tickets will be generated automatically
over night by DGT and made available to concern ITI through NCVT MIS portal and ITI can download
itself for further distribution to trainees once the eligibility criteria is complete by ITI then hall ticket can
be download next day. These activities are scheduled as per details given below:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Activity</th>
<th>Duration</th>
<th>Concern Holder</th>
<th>Stake Holder</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Upload of sessional marks, exam fee &amp; attendance of trainees for August, 2015 (Sem-IV) &amp; August, 2016 (Sem-II) and Exam fee for supplementary paper (all ex-candidates).</td>
<td>15.06.2017 To 30.06.2017</td>
<td>By ITI's Principal</td>
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<tr>
<td>2.</td>
<td>Upload of centre mapping</td>
<td>Up to 30.06.2017</td>
<td>By State/UT Directorate</td>
<td></td>
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<td>3.</td>
<td>Automatic Generation of Hall Tickets in Portal over night</td>
<td>01.07.2017 onwards</td>
<td>By DGT</td>
<td></td>
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<td>4.</td>
<td>Downloading of Hall Ticket from Portal and issue to trainees</td>
<td>02.07.2017 onwards</td>
<td>By concern ITI’s Principal</td>
<td></td>
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In view of above, you are requested to strictly follow up the above dates and also ensure entry of
sessional marks, examination fees and attendance by the concerned ITIs under your control, so that hall
tickets can be distributed to trainees well in advance before commencement of AITT under CTS from
18.07.2017. Candidates without NCVT MIS generated Hall Ticket will not be allowed to appear in
exam. Ensure that hall ticket is given only to eligible trainees.

Your kind cooperation is solicited.

Yours faithfully

(M.C. Sharma)
Director of Training