

No. MSDE-18012/04/ER-CITS/2018-TTC
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training

**Employment Exchange Building, Library Avenue,
PUSA Road, New Delhi-12, Dated 13.12.2018**

To

- (i) The Director/Principal NSTIs,
- (ii) The Directors/Principal, NSTIs for Women.
- (iii) The Principals of Govt. / Pvt. ITOTs.

Subject:- Reforms in AITT for Craft Instructor under CITS under the aegis of NCVT- regarding.

Sir/Madam,

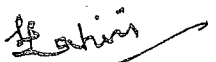
The "NCVT Sub-committee meeting was held on 11.12.2018 and it has approved the examination reforms in Craft Instructor Training Scheme and approved annual examination of trainees admitted in Govt./Pvt. NSTI and ITOTs in place of semester examination from the session August, 2018 onwards. The following reforms are hereby accepted for implementation in All India Trade Tests (AITT) for Craft Instructor under CITS conducted under the aegis of NCVT:-

1. Annual exam system in CITS will be conducted for the instructor trainees admitted in NSTIs, and ITOTs from the admission session August, 2018 onwards.
2. The online examination for theoretical paper would continue. The final exam would be held in June and supplementary exam within three month from the date of declaration of result of final exam.
3. The syllabus of both semesters I and II will be combined for annual exam of Trade theory/ Trade skill and Trade Practical because it is distributed in both semesters.
4. No change have been made for other subject like Workshop calculation & Science, Workshop calculation, Workshop Science for Engineering Trades and Vocational Science & Calculation, Soft skill & English Communication for Non-engineering trades and Training methodology which is common for both Engg and Non-engineering trades.
5. Minimum pass marks in every paper i.e. Theoretical paper, Practical paper and Formative assessment will continue to be 60%.
6. Grace marks upto the extent of maximum 06 marks may be granted in one or more papers in any exam. However grace marks should not be granted in Practical examination.

Contd.....2/-

7. Proposed marking scheme/ format of annual mark sheet for both Engineering and Non- engineering trades in line with NSQF having Progressive / Formative assessment is annexed. Total marks for both Engineering / Non-engineering trades are 900 marks (**Annexure-I**).
8. For admission session August, 2018 onwards it is mandatory that all the activities regarding Admission and Examination (Entry of Sessional marks/formative assessment marks, Attendance & Examination fee, Generation of Hall Ticket, Preparation/Declaration of result and Issuance of marksheets/certificates should be completed through CFI Portal of NCVT.
9. The Internal Assessment during the period of training should be done by Formative Assessment Method by testing for assessment criteria listed against learning outcomes in NSQF compliant curriculum. The training institute has to maintain individual trainee portfolio as detailed in assessment guideline. The marks of internal assessment should be as per the template (**Annexure-II**).

You are requested to disseminate this information to all concern.


(S.D. Lahiri)
DDG(T&E)

STATEMENT OF MARKS FOR A.I.T.T. CONDUCTED UNDER AEGIS OF N.C.V.T.
Crafts Instructor Training Scheme (CITS)
Academic Session – August
(Annual Examination)

Name : Registration /Roll No:.....
 Father/Mother name:..... Date of birth.....
 Trade Name:.....NSQF Level..... Exam Month -Year:.....
 Institute Name and Address:..... Grade (optional).....

For Engineering Trades (Except Draughtsman Group of Trades)			
Paper No.	Summative Assessment	Max. marks	Min. Pass marks
I	Trade Theory (Professional knowledge)	100	60
II	Workshop Calculation. & Science (Core Skill)	50	30
III	Engineering Drawing (Core Skill)	50	30
IV	Training Methodology (Professional knowledge)	100	60
V	Trade Practical (Professional Skill) Assessment	200	120
VI	Training Methodology (Professional Skill) Assessment	200	120
VII	Formative Assessment / Sessional marks	200	120
TOTAL		900	540

RESULT: PASS / FAIL in/eligible to Re-appear (RA) (Yes / No)
Note: Minimum pass marks for every paper - 60%

Member Secretary NCVT

STATEMENT OF MARKS FOR A.I.T.T. CONDUCTED UNDER AEGIS OF N.C.V.T.
Crafts Instructor Training Scheme (CITS)
Academic Session – August
(Annual Examination)

Name : Registration /Roll No:.....
 Father/Mother name:..... Date of birth.....
 Trade Name:..... NSQF Level..... Exam Month -Year:.....
 Institute Name and Address:..... Grade (optional).....

For Draughtsman Group of Trades				
Paper No.	Summative Assessment	Max. marks	Min. Pass marks	Marks secured
I	Trade Theory (Professional knowledge)	100	60	
II	Workshop Calculation (Core Skill)	50	30	
III	Workshop Science (Core Skill)	50	30	
IV	Training Methodology (Professional knowledge)	100	60	
V	Trade Practical (Professional Skill) Assessment	200	120	
VI	Training Methodology (Professional Skill) Assessment	200	120	
VII	Formative Assessment / Sessional marks	200	120	
TOTAL		900	540	

RESULT: PASS / FAIL in/eligible to Re-appear (RA) (Yes / No)
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Name:..... Registration /Roll No:.....
 Father/Mother name:..... Date of birth.....
 Trade Name:.....NSQF Level.....Exam Month -Year:.....
 Institute name and Address:.....Grade (optional).....

For Non-Engineering Trades (Except Beauty & Wellness Sector and Travel & Tourism Sector Trades)				
Paper	Summative Assessment	Max. marks	Min. Pass marks	Marks secured
I	Trade Skill (Professional knowledge)	100	60	
II	Vocational Science & Calculation (Core Skill)	50	30	
III	Vocational Science & Calculation (Professional Skill) Assessment	50	30	
IV	Training Methodology (Professional knowledge)	100	60	
V	Trade Practical (Professional Skill) Assessment	200	120	
VI	Training Methodology (Professional Skill) Assessment	200	120	
VII	Formative Assessment / Sessional marks	200	120	
TOTAL		900	540	

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Crafts Instructor Training Scheme (CITS)
Academic Session – August
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Name:..... Registration /Roll No:.....
 Father/Mother name:..... Date of birth:.....
 Trade Name:..... NSQF Level..... Exam Month -Year:.....
 Institute name and Address:.....Grade (optional).....

For Non-Engineering Trades (Beauty & Wellness Sector and Travel & Tourism Sector Trades)			
Paper	Summative Assessment	Max. marks	Min. Pass marks
I	Trade Skill (Professional knowledge)	100	60
II	Soft Skill & English Communication (Core Skill)	50	30
III	Soft Skill & English Communication (Professional Skill) Assessment	50	30
IV	Training Methodology (Professional knowledge)	100	60
V	Trade Practical (Professional Skill) Assessment	200	120
VI	Training Methodology (Professional Skill) Assessment	200	120
VII	Formative Assessment / Sessional marks	200	120
TOTAL		900	540

RESULT: PASS / FAIL in/eligible to Re-appear (RA) (Yes / No)

Note: Minimum pass marks for every paper - 60%

**TENTATIVE PROGRAMME OF ALL INDIA TRADE TEST OF CRAFT INSTRUCTOR UNDER CITS- JUNE-2019
(ANNUAL SYSTEM)**

DATE	TIME	Engg. Trades/Non Engg. Trades	REMARKS
17.06.2019 (Monday)		<i>Online Examination of Theoretical Subjects (Trade Theory, Trade Skill Work Shop Calculation & Science, Work Shop Calculation, Work Shop Science, Vocational Science & Calculation, Soft Skill & English Communication and Training Methodology)</i>	
18.06.2019 (Tuesday)			
19.06.2019 (Wednesday)			
		<i>Time and venue of Examination Centers etc. will be printed on Hall Ticket downloaded from http://dgt.cbtextam.in</i>	
21.06.2019 (Friday)	9.30 AM	Trade Practical	
22.06.2019 (Saturday)	9.30 AM	-do-	
24.06.2019 (Monday)	9.30 AM	-do-	
25.06.2019 (Tuesday)	9.30 AM	Training Methodology(Practical)	
26.06.2019 (Wednesday)		-do-	
27.06.2019 (Thursday)		-do-	
28.06.2019 (Friday)		Engg. Drawing*	(i) Vocational Science & Calculation (Practical) (ii) Soft Skill & English Communication (Practical)
			* For all Engineering Trades (Excluding RODA, DMM, DMC, SURVERYOR DM (Architect).

**(Lunch break from 1.00 PM to 1.30 PM for Practical Exams Only)
30 minutes time to be given to each trainee for Teaching Demonstration.**

Note:- The practical test may be conducted only up to 6.00 PM on each day depending upon the duration of the question paper. The question papers (Password protected) of Engg Drg, Practical will be provided through e-mail by TT Cell, DGT(HQ) 30 minutes before the commencement of exams on respective dates as per previous practice

***Subject to approval**