

**No. MSDE-18011/DGT/2017-TTC (Pt-III)
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training**

**Employment Exchange Building, ICAR Complex,
Pusa, New Delhi – 110012, Date: 04 .10.2018**

To

1. All the State Director / Commissioner dealing with Craftsmen and Apprenticeship Training
2. All National Skill Training Institutes (NSTI) and NSTI (W) under DGT, MSDE
3. All the Regional Directors of Apprenticeship Training under DGT, MSDE

**Subject: Reforms in All India Trade Test conducted under the aegis of NCVT -
regarding**

Sir,

With reference to the recommendation of "Curriculum & Examination Reforms Committee" on examination system for exams conducted under the aegis of NCVT under Sub-Committee of National Council for Vocational Training (NCVT) on "Norms & Courses" the following reforms are hereby accepted for implementation in All India Trade Tests (AITT) conducted under aegis of NCVT.

- i) All the reforms here under will be applicable for the batch starting from the admission session August, 2018. However policy in respect of 'Grace Marks' for indicating (G) in marks sheet should be removed and may be implemented with immediate effect for all the schemes.
- ii) The DGT may go for On-line examinations for ITI trainees admitted for the session starting from August, 2018.
- iii) For the trainees admitted in ITIs from the session August, 2018 onwards & failed in theoretical papers should be granted grace marks up to the extent of maximum 06 (six) marks for each exams in one or more number of papers and there should not be any grace mark in practical examinations.

Also, the grace marks as above may be granted to the trainees in other schemes also i.e, DST, Flexi MoU & CoE under CTS, ATS and CITS, for examinations held after August, 2018.

However for trainees admitted under semester system before session August, 2018, the grace marks of 07 (Seven) for Engg trades and 02 (Two) for Non-Engg trades should continue as per prevailing guidelines till the sunset of semester

exams. These grace marks should not be indicated as 'G' in the marks card and grace marks provided in that paper may be added to marks secured by trainee to make it equal to pass marks and will result in increase of total marks obtained by trainee.

- (iv) For the trainees admitted in ITIs from the session August, 2018 onwards with NSQF complaint curriculum, the passing marks percentage in theoretical papers in Craftsmen Training Scheme is hereby reduced to 33% instead of existing 40%. However, passing marks percentage in practical examination will continue to remain as 60%. Accordingly, modified format of mark sheets for 1st and 2nd year of 01 year and 02 year courses in annexed. However, there is no provision of grace mark in practical examinations.
- (v) The NCVT has decided to provide graded autonomy to the Govt. and Private ITIs as per National Grading of ITIs in following cases:
- a) All ITI's having infrastructure as per NCVT norms, may be self centre for practical exam with effect from AITT to be held in Jan/Feb19 in semester system and thereafter for annual exams also. However ITIs having grading less than 2.5 and also all ungraded ITIs, external examiner for practical examinations should be deputed by concern state/UT directorate.
 - b) All the ITI's having infrastructure as per NCVT norms and grade more than or equal to 2.5 may have their own examiner for practical examination in addition to self centre for practical exam. However, the examiner should be different from the instructor who has taught the trainees of the concern unit/shift during training.
 - c) All the ITIs providing training to Differently Abled (DA) trainees should have their self exam centre for theoretical paper exam as well as practical exam and may have their own examiner for practical examination.

In all the above cases, observers should be appointed by the state director for overall supervision of the exam.

Practical Examiner qualification: In addition to Degree/ Diploma and CITS passed out with 03 year experience in concerned discipline, the qualification for selection as practical examiner is hereby relaxed to ITI passed out instructors with atleast 03 (three) year of teaching experience.

- (vii) A establishment engaging more than 100 apprentice at one premises may have their own practical examination centre for conducting the practical exam of their apprentices in AITT under ATS and evaluation may be done by their own examiner with own set of question paper. However, they should submit the marks obtained by apprentices to concerned RDAT/ SAA for processing and declaration of results. Such establishment should have all infrastructures in accordance with NCVT norms for practical examination.
- (viii) For early declaration of results of ITI trainees, the engineering drawing answer sheets of ITI trainees should be evaluated at every district nodal ITIs within three

(03) working days from the last date of examination and marks of Practical & Engg Drawing should be uploaded in NCVTMIS portal by Nodal ITI.

- (ix) The annual exam for ITI trainees may be shifted to May/June in place of July/August for the trainees admitted from the session August, 2018 onwards. The supplementary exam may also be shifted accordingly in November/December each year.
- (x) The examination duration of theoretical papers in objective MCQ type question paper examination in OMR based / online examination for trainees under CTS, CITS & ATS question paper having 50 to 75 MCQ type questions is hereby reduced to 02 hours in place of 03 hours, duration of question paper having 25 MCQ type question is reduced to 01.30 hours in place of 03 hours and the duration of Engg. Drawing paper is reduced to 03 hour in place of 04 hours. There is no change in duration of practical exam.
- (xi) There will be certification and issuance of National Craft Instructor Certificate (NCIC) as Recognition of Prior Learning to in-service instructors of ITI with 03 years of teaching experience in Private / Government ITI, the in-service instructors of Govt / Pvt ITI should be registered in any NSTI through CFI portal of NCVT as private candidates. They should appear in examination at NSTI for such purpose.

The self- learning content of one month training of pedagogy course will be made available on CSTRAI website and in-service instructors who are willing to appear for the said exam are advised to learn this before appearing in exam. The instructor of Govt ITI should be recommended from State Directorate and instructors of Private ITI should be recommended from Principal of concern institute.

Details of such instructors should be forwarded to any NSTI for registration of instructors in CFI portal as Private candidate. The Director NSTI should examine the recommendation and register the eligible candidate in CFI portal as private candidate.

The examination will be held in the concerned NSTI with question paper from DGT and the candidates will appear in the examination as private candidate. The examinations may be conducted in frequency of 02 to 03 months for the duration of 03 /04 days.

Initially this mode of certification will be offered for only 02 years i.e. up to Dec 2020. In future if required, the exam may be conducted in ITIs having grading of 3 or more.

The Registration / Examination fee of Rs.3000/- per candidate will be charged.

The examination paper for total – 500 marks should consists of -

- A. 1st Day Morning session - Theory paper consisting of 03 parts = 150 marks
 - 1. Trade Theory – 50 marks
 - 2. Workshop Science & Calculation – 50 marks
 - 3. Training Methodology – 50 marks
- B. 1st Day Afternoon session – Engineering Drawing - (50 marks)
- C. 2nd day Full day - Training Methodology Practical Examination - (100 marks) i.e.
 - i. Lesson plan development - 20 marks
 - ii. Demonstration plan development - 20 marks,
 - iii. Lesson plan delivery in class room - 30 marks
 - iv. Demonstration activity in workshop/Lab - 30 marks
- D. 3rd day Full day -Trade Practical Examination (200 marks) extended to next day if required.

The passing marks percentage will be 60% individually in every part of the examination.

You are requested to communicate all the stake holder for implementation of the above reforms in examinations conducted under aegis of National Council for Vocational Training (NCVT) and necessary action in this regard.

Your's faithfully



(S.D. Lahiri)

Deputy Director General (T&E)

Copy to : PPS (DG/AS), DDG (C&P), DDG (AT), Director (CFI), Director (AT), Director (T) Member Secretary NCVT and all sections of DGT, MSDE.

STATEMENT OF MARKS FOR A.I.T.T. under CTS CONDUCTED UNDER AEGIS OF N.C.V.T.

Craftsmen Training Scheme (CTS)

Academic Session – August

First year (Annual Examination) 02 Year Trades

Name:..... Registration /Roll No:.....

Father /Mother name:..... Date of birth:.....

Trade Name:..... NSQF Level..... Exam Month -Year:.....

ITI name and Address:..... Grade (optional).....

For Engineering trade except Draughtsman Group of Trades					For Draughtsman Group of Trades					For Non-Engineering Trades						
Sl. No.	Summative Assessment	Max. marks	Min. Pass marks	Marks secured	Summative Assessment	Max. marks	Min. Pass marks	Marks secured	Summative Assessment	Max. marks	Min. Pass marks	Marks secured	Summative Assessment	Max. marks	Min. Pass marks	Marks secured
1.	Trade theory (Professional knowledge)	100	33		Trade theory (Professional knowledge)	100	33		Trade theory (Professional knowledge)	100	33		Trade theory (Professional knowledge)	100	33	
2.	Employability Skill (Core Skill)	50	17		Employability Skill (Core Skill)	50	17		Employability Skill (Core Skill)	50	17		Employability Skill (Core Skill)	50	17	
3.	Workshop cal. & Sc. (Core Skill)	50	17		Workshop cal. & Sc. (Core Skill)	50	17									
4.	Engg. Drawing (Core Skill)	50	17													
5.	Trade Practical (Professional Skill) Assessment	250	150		Trade Practical (Professional Skill) Assessment	250	150		Trade Practical (Professional Skill) Assessment	250	150		Trade Practical (Professional Skill) Assessment	250	150	
	Formative Assessment	200	120		Formative Assessment	200	120		Formative Assessment	200	120		Formative Assessment	200	120	
	TOTAL	700			TOTAL	650			TOTAL	600			TOTAL	600		

RESULT: PASS / FAIL in/eligible to Re=appear (RA) (Yes / No)

Note: Minimum pass marks for theoretical paper -Overall 33% , Employability skill- 33% and for Practical - Overall 60%

Member Secretary NCVT

STATEMENT OF MARKS FOR A.I.T.T. under CTS CONDUCTED UNDER AEGIS OF N.C.V.T.
Craftsmen Training Scheme (CTS)
Academic Session – August
Second year (Annual Examination) 02 Year Trades

Name: Registration /Roll No:.....
 Father/Mother name:..... Date of birth:.....
 Trade Name:..... NSQF Level:..... Exam Month -Year:.....
 ITI name and Address:.....Grade (Optional):.....

For Engineering trade except Draughtsman Group of Trades						For Draughtsman Group of Trades						For Non-Engineering Trades					
Sl. No.	Summative Assessment	Max. marks	Min. Pass marks	Marks secured		Summative Assessment	Max. marks	Min. Pass marks	Total marks secured		Summative Assessment	Max. marks	Min. Pass marks	Marks secured			
1.	Trade theory (Professional knowledge)	100	33			Trade theory (Professional knowledge)	100	33			Trade theory (Professional knowledge)	100	33				
2.	Workshop cal. & Sc. (Core Skill)	50	17			Workshop cal. & Sc. (Core Skill)	50	17									
3.	Engg. Drawing (Core Skill)	50	17														
4.	Trade Practical (Professional Skill) Assessment	250	150			Trade Practical (Professional Skill) Assessment	250	150			Trade Practical (Professional Skill) Assessment	250	150				
	Formative Assessment	250	150			Formative Assessment	250	150			Formative Assessment	250	150				
	TOTAL	700				TOTAL	650				TOTAL	600					

RESULT: PASS / FAIL in
Note: Minimum pass marks for theoretical papers- Overall 33% and for Practical – Overall 60%

Member Secretary NCVT

STATEMENT OF MARKS FOR A.I.T.T. under CTS CONDUCTED UNDER AEGIS OF N.C.V.T.
Craftsmen Training Scheme
Academic Session - August
(Annual Examination) 01 Year Trades

Name: Registration /Roll No:.....
 Father/Mother name: Date of birth:.....
 Trade Name: NSQF Level: Exam Month -Year:.....
 ITI name and Address: Grade (optional):.....

For Engineering trade except Draughtsman Group of Trades				For Draughtsman Group of Trades				For Non-Engineering Trades				
Sl. No.	Summative Assessment	Max. marks	Min. Pass marks	Marks secured	Summative Assessment	Max. marks	Min. Pass marks	Marks secured	Summative Assessment	Max. marks	Min. Pass marks	Marks secured
1.	Trade theory (Professional knowledge)	100	33		Trade theory (Professional knowledge)	100	33		Trade theory (Professional knowledge)	100	33	
2.	Employability Skill (Core Skill)	50	17		Employability Skill (Core Skill)	50	17		Employability Skill (Core Skill)	50	17	
3.	Workshop cal. & Sc. (Core Skill)	50	17		Workshop cal. & Sc. (Core Skill)	50	17					
4.	Engg. Drawing (Core Skill)	50	17									
5.	Trade Practical (Professional Skill) Assessment	250	150		Trade Practical (Professional Skill) Assessment	250	150		Trade Practical (Professional Skill) Assessment	250	150	
	Formative Assessment	200	120		Formative Assessment	200	120		Formative Assessment	200	120	
	TOTAL	700			TOTAL	650			TOTAL	600		

RESULT: PASS / FAIL in/eligible to Re-appear (RA) (Yes / No)
 Note: Minimum pass marks for theoretical paper -Overall 33% , Employability skill- 33% and for Practical - Overall 60%

Member Secretary NCVT