

No. MSDE-35(4) MIS Trg/2015-2015-NPIU
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

New Delhi, dt. 22nd April 2016

To

**The State Director
dealing with Craftsmen Training**

Subject: - Training Session on NCVT MIS Portal on 28th & 29th April 2016.

Sir,

A Training Session for the Principals / Officers / Staff of all Government & Private ITIs in your State is scheduled to be organized on **28th & 29th April 2016 from 9.30 AM to 1 PM** using Distance Learning Infrastructure available at **SPOKE ITIs**, to familiarize them with the functionalities of NCVT MIS Portal.

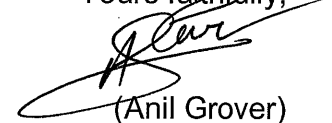
2. State Directors are requested to direct all Government & Privates ITIs in your State to participate in the training Program at the nearest **SPOKE ITI** of their region. (List of Spoke ITIs is attached)

3. No TA / DA will be paid to Officer / Staff of Govt. / Pvt. ITI by Government of India. All officials from the Government & Private ITIs are eligible to attend the training program. Officers are requested to **bring along their own Lap Top with internet connection** for hands-on – experience during the training.

4. You are requested to give wide publicity among all ITIs (Govt. & Pvt.) to ensure maximum participation of Officers in the MIS training Programme.

Enclosure: As above

Yours faithfully,



(Anil Grover)

Joint Director of Training
(T): 011-23705877