

MSDE (DGT) – 19/01(01)/2019-CD
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training (DGT)
Employment Exchange Building,
Library Avenue, Pusa Complex,
New Delhi- 110012 dated: 01/01/2020

To,

- All Chief Secretaries/Principal Secretaries /Secretaries/Director(s)/Commissioner of the State Government/UTs dealing with Skill Development/Craftsman Training Scheme
- All Director/Commissioner dealing with Craftsman Training Scheme (CTS)
- All Regional Director(s)/Principal/HoDs of National Skill Training Institutes (NSTIs). Principal, Govt. & Private ITOTs

Subject: Consolidation of changes in educational qualification, age limit of trainees and instructors for CTS and CITS scheme -reg

Sir/Madam,


This is to inform that meeting of Recommendation committee on 'Norms & Courses' was held on 3rd December, 2019 at DGT (HQ), Employment Exchange Building, IARI, Pusa, New Delhi wherein "Restructuring of all QP files/ syllabi by CSTARI for CTS, CITS, Advanced diploma (Vocational) and Flexi MoUs without changing of learning outcomes" was discussed as agenda vide no. 01 in the above meeting.

Recommendation Committee approved the consolidation of changes i.e. educational qualification, age limit of trainees and instructors for CTS and CITS scheme. The detailed changes are annexed.

The changes are also incorporated in the annual pattern of curricula of respective trade under CTS and CITS.

State /UTs Directorates /RDSDEs/Director(s)/HoDs/Principals of NSTIs dealing with CTS and CITS are requested to include the changes in their recruitment rules and admission.

Yours faithfully


(R. Senthil Kumar)
DDG -II(CD, TT Cell/& TC)

Encls: As above.

Copy to: (for information):

- Sr. PPS to DG/AS, DGT, MSDE
- PPS to DDG-I, DDG-III, DGT (HQ), New Delhi
- Director, Admn, DGT(HQ), New Delhi with a requested to incorporate the changes as indicated in annexure in recruitment rules of CITS instructors.
- All Directors at DGT(HQ), New Delhi TT cell
- All Regional Director(s)/Principal/HoDs of National Skill Training Institutes (NSTIs). Principal, Govt. & Private ITOTs
- Director, CSTARI and NIMI


(G. Giri)
Joint Director (CD & Strive)

2

Annexure

S.No. 1	Points for discussions	Existing	Approved by committee										
Craftsmen Training Scheme	Trainees Age limit	Minimum age limit - 14 years	14 years as on first day of academic session.										
	Instructor age limit	Maximum: no max. upper age limit Minimum age limit for CTS instructor- not prescribed Maximum age limit for CTS instructor- not prescribed	Same 21 year Not fixed										
Trade Instructors	qualification:	<table border="1"> <tr> <td data-bbox="1189 687 1487 804">Qualification</td> <td data-bbox="837 687 1189 804">Experience in trade relevant field after qualification:</td> </tr> <tr> <td data-bbox="1189 616 1487 687">Academic</td> <td data-bbox="837 616 1189 687">Relevant National</td> </tr> <tr> <td data-bbox="1189 544 1487 616">10th class pass or Degree in Engineering / Three years Diploma in appropriate branch of Engineering or National Apprenticeship Certificate in trade or National Trade</td> <td data-bbox="837 544 1189 616">One year for degree and two years for Diploma.</td> </tr> <tr> <td data-bbox="1189 472 1487 544">Or</td> <td data-bbox="837 472 1189 544">Three years for NAC/ NTC</td> </tr> <tr> <td data-bbox="1189 217 1487 472">OR</td> <td data-bbox="837 217 1189 472">DGT. variants under in any of the Certificate (NCIC) Craft Instructor</td> </tr> </table>	Qualification	Experience in trade relevant field after qualification:	Academic	Relevant National	10 th class pass or Degree in Engineering / Three years Diploma in appropriate branch of Engineering or National Apprenticeship Certificate in trade or National Trade	One year for degree and two years for Diploma.	Or	Three years for NAC/ NTC	OR	DGT. variants under in any of the Certificate (NCIC) Craft Instructor	<p>B.Voc/Degree in appropriate branch of Engineering from AICTE/UGC recognized Engineering College/ university or equivalent with one-year experience in the relevant field.</p> <p>OR</p> <p>03 years Diploma appropriate branch of Engineering from AICTE/recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.</p>
	Qualification	Experience in trade relevant field after qualification:											
Academic	Relevant National												
10 th class pass or Degree in Engineering / Three years Diploma in appropriate branch of Engineering or National Apprenticeship Certificate in trade or National Trade	One year for degree and two years for Diploma.												
Or	Three years for NAC/ NTC												
OR	DGT. variants under in any of the Certificate (NCIC) Craft Instructor												

52/10

			Essential Qualification: National Craft Instructor Certificate (NCIC) in relevant trade OR NCIC in RoDA / D'man (Mech /civil) or any of its variants under DGT.
	Employability Skills:	MBA/ BBA with Two years' experience. OR Graduate/ Diploma in any discipline with Two years' experience with training in Employability Skills from DGT institutes. (Must have studied English/ Communication Skills and Basic Computer at 12th / Diploma level and above) OR Existing Social Studies Instructors in ITIs with training in Employability skills from DGT Institutes.	MBA/ BBA / Any Graduate/ Diploma in any discipline with Two years' experience with short term ToT Course in Employability Skills from DGT institutes. (Must have studied English/ Communication Skills and Basic Computer at 12th / Diploma level and above) OR Existing Social Studies Instructors in ITIs with short term ToT Course in Employability Skills from DGT institutes.
CTS	Pass Regulation for CTS :	a) Minimum passing percentage for Practical is 60% b) Minimum passing percentage for Theoretical is 40% Grace marks granted	The minimum pass percent for Trade Practical and Formative assessment is 60% & for all other subjects is 33%. There will be no Grace marks.
	List of Tools & Equipments:	One Computer for 2 trainees for all IT related trade (COPA)	One Computer for 1 trainee for all IT related trade (COPA)



~~File~~

			Crafts Instructors Training Scheme(CITS):	CITS	CITS
18 years as on first day of academic session.	Minimum age limit: Not specified	Maximum age limit: Not specified	Candidate age limit:	Candidate/ trainees qualification:	Instructor's qualification
Maximum age limit: Not specified	Minimum age limit for CITS instructor - Not specified	Maximum age limit for CITS instructor- Not specified			
Minimum age limit for CITS instructor- 21 years	Maximum age limit for CITS instructor- Not specified	instructor- Not specified	Candidate/ trainees qualification:	Instructor's qualification:	Instructor's qualification
18 years as on first day of academic session.	Minimum age limit for CITS instructor - Not specified				

		<p>Diploma in Engineering in relevant from recognized Board/ University with five years experience in relevant field.</p> <p>NTC/ NAC passed in the relevant trade with seven years experience in relevant field.</p> <p>Essential:</p> <p>National Craft Instructor Certificate (NCIC) in Fitter trade, in any of the variants under DGT.</p>	<p>03 years Diploma in appropriate branch Engineering from AICTE/ recognized Board/ University or relevant Advanced Diploma (Vocational) from DGT with five years experience in relevant field.</p> <p>OR</p> <p>NTC/ NAC passed in the relevant trade with seven years experience in relevant field.</p> <p>Essential:</p> <p>National Craft Instructor Certificate (NCIC) in relevant trade, in any of the variants under DGT.</p>
CITS	Instructor's qualification for Workshop Calculation & Science	<p>Degree in any Engineering discipline with two years experience in relevant field.</p> <p>OR</p> <p>Diploma in any Engineering discipline with five years experience in relevant field.</p> <p>OR</p> <p>NTC/ NAC in any Engineering trade with seven years experience in relevant field.</p> <p>Essential:</p> <p>National Craft Instructor Certificate (NCIC) in or RoDA or NCIC with equivalent certificate in</p>	<p>B.Voc/Degree in any Engineering from AICTE/ UGC recognized Engineering College/ university with two years experience in relevant field.</p> <p>OR</p> <p>03 years Diploma in Engineering from AICTE /recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with</p>



gpb

<p>03 years Diploma in Engineering from AICTE /recognized board of technical</p> <p>OR</p> <p>College/ university with two years experience in relevant field.</p> <p>AICTE/ UGC recognized Engineering from B.Voc/Degree in Engineering from</p>	<p>Degree in Engineering with two years experience in relevant field.</p> <p>OR</p> <p>Diploma in Engineering with five years experience in relevant field.</p> <p>OR</p> <p>NTC/ NAC in any one of the 'Mechanical group (Gr-I) trades categorized under Engg.</p>	<p>Instructor's qualification for Engineering Drawing</p>	<p>CITS</p>
<p>five years' experience in the relevant field.</p> <p>OR</p> <p>NTC/ NAC in any Engineering trade with seven years experience in relevant field.</p> <p>Essential:</p> <p>National Craft Instructor Certificate (NCIC) in relevant trade</p> <p>OR</p> <p>NCIC in RODA or any of its variants under DGT</p>	<p>Workshop Calculation & Science from DGT institutes.</p>		

		<p>Drawing'/ D'man Mechanical / D'man Civil' with seven years experience.</p> <p>Essential Qualification:</p> <p>National Craft Instructor Certificate (NCIC) in RoDA / D'man (Mech /civil) or NCIC with equivalent certificate in Engineering Drawing from DGT institutes.</p>	<p>education or relevant Advanced Diploma (Vocational) from DGT with five years' experience in the relevant field.</p> <p>OR</p> <p>NTC/ NAC in any trade of the group under Engg. Drawing'/ D'man Mechanical / D'man Civil' with seven years experience.</p> <p>Essential Qualification:</p> <p>National Craft Instructor Certificate (NCIC) in relevant trade</p> <p>OR</p> <p>NCIC in RoDA / D'man (Mech /civil) or any of its variants under DGT</p>
CITS	Instructor's qualification for Soft Skills	<p>Bachelor's Degree in Management from a recognized university with one year experience in the relevant field.</p>	<p>MBA/BBA/Any Graduate/Diploma in any discipline from AICTE/UGC recognized college/university with three years' experience and short term ToT course in Soft Skills from DGT institutes.</p>

~~5814~~

<p>(Must have studied English/Communication Skills and Basic Computer at 12th/Diploma level and above)</p>			
<p>B.Voc/Degree in any discipline from AICTE/ UGC recognized College/ university with two years experience in training/ teaching field.</p> <p>OR</p> <p>Diploma in any discipline from recognized board / University with five years experience in training/teaching field.</p> <p>OR</p> <p>NTC/ NAC passed in any trade with seven years experience in training/teaching field.</p> <p>Essential Qualification: National Craft Instructor Certificate under (NCIC) in any of the variants under</p>	<p>Degree in any discipline with two years experience in training/teaching field.</p> <p>OR</p> <p>Diploma in any discipline with five years experience in training/teaching field.</p> <p>OR</p> <p>NTC/ NAC passed in any trade with seven years experience in training/ teaching field.</p> <p>Essential Qualification: National Craft Instructor Certificate (NCIC) in any of the variants under DGT.</p>	<p>Instructor's qualification for Training Methodology:</p>	<p>CITS</p>

			DGT / B.Ed /ToT from NITTTR or equivalent.
CITS	Pass Regulation:	a) Minimum passing percentage for Practical is 60% b) Minimum passing percentage for Theoretical is 60% c) grace marks granted	The minimum pass percent for Trade Practical, TM Practical and Formative assessment is 60% & for all other subjects is 40%. There will be no Grace marks.
	List of Tools & Equipments:	One Computer for 2 trainees for all IT related trade (COPA)	One Computer for 1 trainee for all IT related trade (COPA)

Pin