

No.DGT-1/1/2020-CTS(CITS)
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training

Employment Exchange Building, Pusa, New Delhi-110012

New Delhi, dated: 10th May, 2021

To

1. All the Principal Secretaries of State/UT dealing with CTS
2. All the State Director dealing with CTS
3. Director in-charge, National Skill Training Institutes

Subject: Selection of Skill Trainers for "Kaushalacharya Awards" - reg.

Sir/madam,

The Ministry of Skill Development and Entrepreneurship announced "**Kaushalacharya Awards**" in year 2019 to felicitate the skill trainers from different sectors for their outstanding contribution in creating a future-ready and skilled workforce. The Ministry also announced that the "**Kaushalacharya Awards**" would be an annual event to recognize the contribution made by skill trainers in the vocational training ecosystem.

2. In this regard, a Scheme of "**Kaushalacharya Awards**" has been designed for selection of "**Kaushalacharya**" (copy enclosed). The number of awards in each category are as follows:

(I)	Best Skill Trainer in top 5 trades	:	05
(II)	Remaining Engineering trades	:	01
(III)	Remaining Non-Engineering trades	:	01
(IV)	Divyang trades	:	01
(V)	New Age Courses	:	01

3. For Kaushalacharya Awards-2021, the top 05 trades are as follows:

- (i) Fitter
- (ii) Electrician
- (iii) Mechanic Motor Vehicle
- (iv) Welder
- (v) Computer Operator and Programming Assistant

4. Nominations in prescribed proforma for "**Kaushalacharya Awards**" must reach by 15th June, 2021 by email at skilltrainer2021@gmail.com

Yours faithfully,

Encl.: as above


(Sandhya Salwan)

Deputy Director General

Copy to:

All Regional Directors, Regional Directorate of Skill Development & Entrepreneurship with a request to follow up with the respective State/UT.

SCHEME OF KAUSHALACHARYA AWARDS

**GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP
NEW DELHI**

1.0 **BACKGROUND**

Ministry of Skill Development and Entrepreneurship launched the National Skill Development Mission (NSDM) in 2015 to provide a strong institutional framework to implement and scale up skill development efforts across the country through short-term and long-term training.

Directorate General of Training (DGT), Ministry of Skill Development and Entrepreneurship is entrusted with the responsibility of long-term vocational training in the Country. The long-term training is imparted through 14,884 Industrial Training Institutes (Govt. 3159 + Private 11,725 ITIs). Initiatives for improving quality of Industrial Training Institutes (ITIs) include, formulation of new affiliation norms, grading to evaluate their performance, ISO 29990 certification to raise the overall quality and standards, regular inspection of ITIs, regular up-gradation of training content of ITI curriculum as per industrial requirement etc.

Ministry of Skill Development and Entrepreneurship started “Kaushal Acharya Awards” for skill trainers for their outstanding contribution in creating a future-ready and skilled workforce.

2.0 **OBJECTIVE**

The purpose of the scheme is

- to identify young talented skill trainers who have established competence in their area of specialization;
- to recognize the contribution made by skill trainers;
- raising the prestige of skill trainers and
- to motivate more skill trainers to join the Skill India Mission.

3.0 **CATEGORY AND NUMBER OF AWARDS**

Number of awards each category are as follows:

(I)	Best Skill Trainer in top 5 trades	:	05
(II)	Remaining Engineering trades	:	01
(III)	Remaining Non-Engineering trades	:	01
(IV)	Divyang trades	:	01
(V)	New Age Courses	:	01

4.0 ELIGIBILITY

- The scheme is open to regular skill trainers working in Directorate General of Training (DGT) accredited Industrial Training Institutes and National Skill Training Institutes.
- Skill trainers with at least 03 years regular teaching experience prior to the nomination/self-nomination.

5.0 PERIODICITY OF AWARDS

The Kaushal Acharya awards would be awarded every year.

6.0 AWARD LIFE CYCLE

The life cycle of Kaushal Acharya would be anchored on the two dates every year viz Notification on 1st May and Conferment on Teacher's day 5th September.

The detailed life cycle is given below:

- (a) Notification.** The award process would start every year by issuing the notification on 1st May. Notification would be uploaded on DGT as well as NCVT portal-site. e-Mail would also be sent to State Directors and Regional Directors of Skill Development and Entrepreneurship. This would be aimed towards generating awareness in the country and maximizing participation at all levels.
- (b) Nomination dates:** The Nomination/Self-nomination process would open on 1st May and the nomination/self-nomination process would close 31st May every year.
- (c) Award Announcement:** The awards would be announced on 1st August every year by listing on DGT, NCVT portal-site and Ministry portal-site
- (d) Award Conferment:** The Kaushal Acharya awards would be conferred every year on Teacher's Day, 05 September.

7.0 NOMINATIONS

State Government may send only 02 nominations from each category as per proforma given at Annexure-I. Candidates can also apply directly as per the proforma given at Annexure-I.

8.0 CRITERIA FOR SELECTION

Criteria for selection of “KAUSHAL ACHARYA” are given at Annexure-II.

9.0 SELECTION PROCESS

The selection for Kaushal Acharya award would happen in three stages. In the first stage would be to create a list of nominees. In the second stage, five finalists would be shortlisted for each category to get a panel of finalists. In the third and final stage the finalists would be evaluated by a Committee and the awardee would be finalized. The detailed process is as follows:

Stage 1: Nomination Stage. A deserving candidate can achieve nomination by any of the two process:

- (i) **State Nomination:** Any state can nominate a candidate by initiating an on-line form by the SPIU creator and approving by the SPIU approver before the closure of nomination date. A state can nominate maximum two candidate for any category. Once the SPIU approver has approved the nomination, stage 1 for the candidate is over and stage 2 would be triggered.
- (ii) **Crowd Sourcing.** Anyone in the eco system, including the candidate him/herself can initiate a nomination for any candidate by filling an online form. Once the form is correctly submitted it would be open for voting. A candidate must get at least 20 votes before the close of nomination for the nomination to get confirmed. The stage 1 would be considered complete as soon as the candidate gets 20 votes after which the stage 2 for the candidates would be triggered.

Any one or both could be used. Once the Nomination is confirmed, the rest of the process is triggered. The system should be capable of avoiding duplication of candidacy.

Stage 2: Shortlisting Stage: The nomination/self-nomination received would be securitized by the Screening Committee. Five finalists would be shortlisted from among the nominees based on selection criteria given in Annexure-II and also keeping in view the following factors:

- (i) Self Assessment:
- (ii) Principal's Assessment
- (iii) State Assessment
- (iv) Crowd Voting

Stage 3: Finalization Stage: This is the stage where a Committee appointed by the Director General(T) would finalize an awardee from among the five finalists for each category.

10.0 COMPOSITION AND FUNCTIONS OF SCREENING COMMITTEE

The composition of Screening Committee for screening the nominations/self-nominations for selection of "KAUSHAL ACHARYA" are as follows:

- | | | | |
|-------|---------------------------------|---|-------------|
| (i) | Joint Director (TC) | - | Chairperson |
| (ii) | Deputy Director (Budget) | - | Member |
| (iii) | Deputy Director(Apprenticeship) | - | Member |
| (iv) | Assistant Director(CD) | - | Member |
| (v) | Assistant Director(CFI) | - | Member |

Major functions to be performed by Screening Committee are as follows:

- (i) Verification of facts/information provided by Applicant/State Government
- (ii) Evaluate all the nominations as per criteria mentioned in Annexure-II
- (iii) Forward name(s) of Skill Trainers in each category to Selection Committee.

11.0 COMPOSITION AND FUNCTIONS OF SELECTION COMMITTEE

The composition of Selection Committee for selection of "KAUSHAL ACHARYA" are as follows:

- | | | | |
|-------|-------------------------|---|-------------|
| (i) | Director General | - | Chairperson |
| (ii) | Deputy Director General | - | Member |
| (iii) | Director(TC) | - | Member |
| (iv) | Director(CFI) | - | Member |

Major functions to be performed by Selection Committee are as follows:

- (i) Review the list of Skill Trainers in each category as forwarded by Screening Committee.
- (ii) Selection of "KAUSHAL ACHARYA" from each category

KAUSHAL ACHARYA AWARDS**NOMINATION/ APPLICATION FORM**

Upload recent passport size photograph of the nominee

1. Name of the Skill Trainer :
2. Father's/Husband's Name :
3. Date of Birth :
4. Gender :
5. Complete Residential Address with district, state
Pin code :
6. Mobile No. and e-mail address :
7. **Service Particulars**
 - a) Date of joining into service :
 - b) Length of continuous service (as on 31st May) :
 - c) Present designation :
 - d) Name of the ITI/NSTI in which he/she is working
with complete address and Pin Code :
8. **Assessment of Works** :

Parameters	
1.0	Instruction and Assessment
1.1	Guiding trainee project including selection of projects, continuous guidance and report finalization
1.2	Pass percentage of the trainees for the last three years

<p>2.0 Industry interaction (during last three years)</p> <p>2.1 Industry exposure/short term training programmes organized by Skill Trainer for trainees</p> <p>2.2 Number of trainees placed for job/ apprenticeship training in the industry after completion of training</p>
<p>3.0 Development of teaching resources including curriculum development</p> <p>3.1 Preparation / revision of syllabi for new/ existing trades/preparation/revision of question bank</p> <p>3.2 Development of online learning resources including development of e-contents/webcast</p>
<p>4.0 Personal professional development in last three years</p> <p>4.1 Contributions in educational/ skill magazines, journals published at Regional/ National level</p>
<p>5.0 Special achievement in last three years</p> <p>5.1 Trainee(s) appeared in All India Skill Competition</p> <p>5.2 Trainee(s) won the All India Skill Competition</p> <p>5.3 Any achievement of the trainee(s) at National/ International level under the guidance of the Skill Trainer</p>

Note: Every document must be signed and stamped by Principal of the Industrial Training Institute/NSTI

UNDERTAKING

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief. I have never been penalized for any unfair practices in my tenure as Trainer/Master Trainer.

(Name and signature of the Applicant)

CRITERIA OF SELECTION

Activity	Score	Remarks
(1)	(2)	(3)
1.0 Instruction and Assessment		Please attach relevant documents duly signed and stamp by Principal
1.1 Guiding trainee project including selection of projects, continuous guidance and report finalization	Good : 01 mark Very Good : 02 marks Outstanding : 03 marks	
1.2 Pass percentage of the trainees for the last three years	<u>Average of last three years</u> 70%-80% : 05 marks 80%-90% : 10 marks 90-100% : 15 marks	
2.0 Industry interaction (during last three years)		
2.1 Industry exposure/short term training programmes organized by Skill Trainer for trainees	≤ 120 hrs. : 05 marks > 120 hrs. : 10 marks	
2.2 Number of trainees placed for job/apprenticeship training in the industry after completion of training	≤ 20 nos. : 05 marks >20 nos. : 10 marks	
3.0 Development of teaching resources including curriculum development		
3.1 Preparation / revision of syllabi for new/existing trades/preparation/revision of question bank	≤ 2 nos. : 01 mark > 2 nos. : 03 marks	
3.2 Development of online learning resources including development of e-contents/webcast	Good : 03 marks Very Good : 04 marks Outstanding : 05 marks	
4.0 Personal professional development in last three years		
4.1 Contributions in educational/ skill magazines, journals published at Regional /National level	≤ 2 nos. : 01 mark > 2 nos. : 02 marks	

5.0 Special achievement in last three years		
5.1 Trainee(s) appeared in All India Skill Competition	02 marks	
5.2 Trainee(s) won the All India Skill Competition	05 marks	
5.3 Any achievement of the trainee(s) at National/ International level under the guidance of the Skill Trainer	05 marks	

