

**File No: DGT/TC/NCVTMISPortal, Computer No. 51423**  
**Government of India**  
**Ministry of Skill Development and Entrepreneurship**  
**Directorate General of Training**

Employment Exchange Building,  
IARI Campus, New Delhi-110012.  
Date: 22<sup>nd</sup> August, 2022.

To  
The State Directors (Dealing with Craftsmen Training Scheme)  
The Regional Directors, RDSDEs  
All ITIs.

**Subject: Examination for left over candidates of Session-2021-22/23 and related activities like API Data Upload to NCVT MIS -reg**

Sir/Madam,

In pursuance to the directives of the Hon'ble Courts, and similar representations by ITIs and State directorates, the following schedule has been planned to enable the trainees of the affected ITIs to appear in AITT exam:

Activity	From	To
API Upload for left over trainees	26-08-2022	29-08-2022
Trainee Verification and ITI Approval	26-08-2022	30-08-2022
Eligibility Creation (Sessional marks and attendance upload)	26-08-2022	31-08-2022
CBT fee payment	26-08-2022	02-09-2022
CBT Centre Mapping	01-09-2022	02-09-2022
HT Generation for CBT Exam	03-09-2022	04-09-2022
CBT Exam	07-09-2022	08-09-2022
Practical Exam	17-10-2022	20-10-2022

ITIs/SPIUs are requested to kindly ensure completion of the necessary API data transfer actions within this Schedule. No further extensions shall be provided.

The states are requested to closely monitor the uploading of data during this period and ensure the correctness of the data entered. In case of any wrong entry, ITI/States can utilize the discharge option.

Kindly refer to user manuals available on [www.ncvtmis.gov.in/help](http://www.ncvtmis.gov.in/help) for API Data Transfer, Photo upload, Trainee Verification, Editing and Approval processes.

In case of issues during Data Transfer, please contact NCVT MIS-DGT Help desk by:

Dial:0124-4419167, Email: [ncvtmis-msde@gov.in](mailto:ncvtmis-msde@gov.in), Raising Ticket at [ncvtmis.gov.in/home/complaint](http://ncvtmis.gov.in/home/complaint) tool.

This issues with the approval of competent authority.

(Ujjwal Biswas)  
Director, TC

Copy to:

1. The Sr PPS to DG/AS, DGT, New Delhi.
2. The Sr PPS to DDG, DGT, New Delhi.
3. The Director (IT Cell), DGT, New Delhi
4. The Director (TT Cell), DGT, New Delhi
5. The Director (CFI), DGT, New Delhi-with a request to circulate the schedule to all CFIs dealing with CTS.
6. M/s, Wipro, Greater Noida- To please enable the links as per schedule.
7. The Assistant Manager (ITI), NIMI Chennai-To please upload Data of States (as approved) thro' NIMI Portal on NCVT MIS.
8. All ITIs (Through bulk mail and News & Updates on NCVTMIS).

*Magnul*  
22/08/2022

(T. Ragulan)  
Joint Director, TC