

DGT-Aff0misc/37/2023-O/o DIR (TC) [E-63478]
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

Kaushal Bhawan, Chanakyapuri,
7th Floor, New Delhi-110023
Date: 21st March 2024

To,

The Principals
Industrial Training Institutes dealing with CTS.

Subject: Declaration of State wise DGT Single Point of Contact (SPOC) to ITIs/State for the CTS (session 2023) Trainee Verification Process on SID portal-Reg.

Sir/Madam,

The Skill India Digital (SID), launched in September 2023, is a comprehensive digital platform aimed at synergizing and transforming the skills, education, employment, and entrepreneurship landscape of India. The SID portal is also be the platform for CTS trainees' admission, examination and certification etc.

The SID portal is to replace the NCVTMIS portal for CTS admissions starting from the 2023 session. The data migration of admitted CTS trainees to the Skill India Digital (SID) portal from respective state portals has been successfully completed.

However, the trainee verification process on the SID portal that began in January 2024 is still under progress. It is envisaged that it will be completed by March 30, 2024. Currently, over 10 lakh trainees (above 70%) have completed their trainee verification out of the 14,17,679 trainee records that have been uploaded on the SID portal.

This Directorate is actively monitoring the verification process and addressing any issues faced by trainees during the verification process on the SID portal. Officers from RDSDEs have been designated as Single Points of Contact (SPOCs) for ITIs to ensure smooth verification. The details of SPOCs are provided in Annexure-I.

In addition, a document containing FAQs has been prepared (Annexure-II) for ITIs to guide trainees through the verification process. Principals of ITIs are requested to organize verification sessions based on trainee categories (Aadhaar/non-Aadhaar) and assist them in completing the process within the scheduled time. Any issues encountered during verification should be compiled and communicated to the concerned State Directorate and designated SPOCs.



Detailed manuals, videos, and FAQs are attached for reference to facilitate a smooth verification process.

This has been issued with the approval of the competent authority.

Yours faithfully



(Ujjwal Biswas)
Director, TC

Copy for kind information to: -

1. State Directors dealing with CTS.
2. PSO to DG/AS, DGT, New Delhi
3. DDG, DGT, New Delhi
4. DDG South (AK) and DDG East (SKG)



(Raju Kannam)
Deputy Director, TC

Enclosure:

As mentioned above.

**List of officers for Single Point of Contact (SPoC) for Trainee verification
Process at Regional Level**

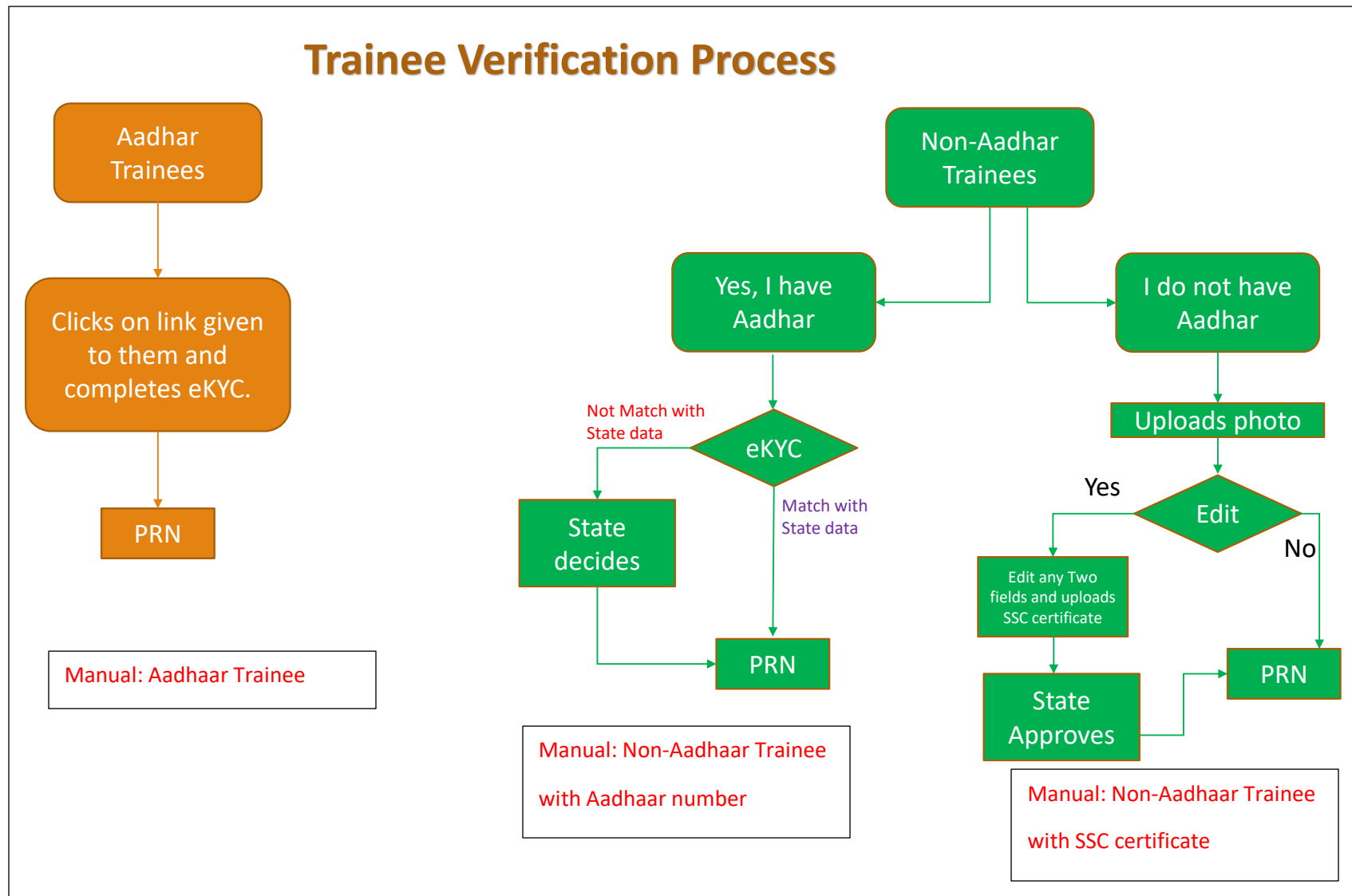
Sl. No.	State Name	SPOC Name	SPOC Address RDSDEs	SPOC Email
1	Andaman And Nicobar Islands	P GOVINDARAJ (AD)	RDSDE, Tamil Nadu	pgovindaraj2@yahoo.co.in
2	Andhra Pradesh	B. Srikanth Babu (AD)	RDSDE, Andhra Pradesh	ksb.srikanth7491@gov.in
3	Arunachal Pradesh	Shri Rohan Ramrao Patil (AD)	RDSDE, Assam	rohan.patil93@dgt.gov.in
4	Assam	Shri Rohan Ramrao Patil (AD)	RDSDE, Assam	rohan.patil93@dgt.gov.in
5	Bihar	Shri Jitendra Jangir (TO)	RDSDE, Bihar	jitendra.jangir@gov.in
6	Chandigarh	MUNISH KUMAR (JTA)	RDSDE, Haryana	munishjain84@gmail.com
7	Chhattisgarh	Shammi Jha (AD)	RDSDE, Chhattisgarh	rdsde-chg-msde@gov.in
8	Delhi	Parveen Kumar (TO)	RDSDE, NCR	parveen.kumar87@nic.in
9	Goa	Swapnadeep Chouhan (AD)	RDSDE, Maharashtra & GOA	swapndeepsingh@gmail.com
10	Gujarat	H B Mali (TO)	RDSDE, Gujarat	hb.mali@gov.in
11	Haryana	MUNISH KUMAR (JTA)	RDSDE, Haryana	munishjain84@gmail.com
12	Himachal Pradesh	Kartar Singh (DD)	RDSDE, Himachal Pradesh	negi.kartar@gov.in
13	Jammu And Kashmir	Shri Ram Singh Locham (AD)	RDSDE, Jammu And Kashmir	ramsingh.locham@nic.in
14	Jharkhand	Himanshu (AD)	RDSDE, Jharkhand	himanshu.98@dgt.gov.in
15	Karnataka	Ashwini M Koli (AD)	RDSDE, Karnataka	ashwinikoli.dgt@nic.in
16	Kerala	PRASAD U M (VI)	RDSDE, Kerala & Lakshadweep	prasadum@gmail.com
17	Ladakh	Shri Ram Singh Locham (AD)	RDSDE, Jammu And Kashmir	ramsingh.locham@nic.in
18	Lakshadweep	PRASAD U M (VI)	RDSDE, Kerala & Lakshadweep	prasadum@gmail.com

19	Madhya Pradesh	R Eswari (DD)	RDSDE, Madhya Pradesh	esh.rajan@gov.in
20	Maharashtra	Swapnadeep Chouhan (AD)	RDSDE, Maharashtra & GOA	swapndeepsingh@gmail.com
21	Manipur	Shri Rohan Ramrao Patil (AD)	RDSDE, Assam	rohan.patil93@dgt.gov.in
22	Meghalaya	Shri Rohan Ramrao Patil (AD)	RDSDE, Assam	rohan.patil93@dgt.gov.in
23	Mizoram	Shri Rohan Ramrao Patil (AD)	RDSDE, Assam	rohan.patil93@dgt.gov.in
24	Nagaland	Shri Rohan Ramrao Patil (AD)	RDSDE, Assam	rohan.patil93@dgt.gov.in
25	Odisha	Sadanand Sahu (TO)	RDSDE, Odisha	sadananda.sahu@gov.in
26	Puducherry	P GOVINDARAJ (AD)	RDSDE, Tamil Nadu	pgovindaraj2@yahoo.co.in
27	Punjab	Vijay Kumar (AD)	RDSDE, Punjab	vijay.kumar71@nic.in
28	Rajasthan	Smt. Priyanka Somani (AD)	RDSDE, Rajasthan	priyanka.somani24@dgt.gov.in
29	Sikkim	Shri Rohan Ramrao Patil (AD)	RDSDE, Assam	rohan.patil93@dgt.gov.in
30	Tamil Nadu	P GOVINDARAJ (AD)	RDSDE, Tamil Nadu	pgovindaraj2@yahoo.co.in
31	Telangana	Sri Banni bagi (DD)	RDSDE, Telangana	n.bannibagi@gov.in
32	The Dadra And Nagar Haveli And Daman and Diu	H B Mali (TO)	RDSDE, Gujarat	hb.mali@gov.in
33	Tripura	Shri Rohan Ramrao Patil (AD)	RDSDE, Assam	rohan.patil93@dgt.gov.in
34	Uttar Pradesh	Asheesh Kumar Shukla (AD)	RDSDE, Uttar Pradesh	asheesh.shukla@dgt.gov.in
35	Uttarakhand	Gajendra koli (AD)	RDSDE, Uttarakhand	gajendra.koli@dgt.gov.in
36	West Bengal	Soge Pradeep Gorakh (TO)	RDSDE, West Bengal	pradeep.soge@gov.in

Trainee Verification Process on SID portal

Trainee Verification is two-step process

1. Registration of trainee on SID portal with the mobile number give by state/ITI for ITI admission.
2. Completing trainee verification process by doing eKYC/ non-aadhaar verification through SSC certificate.



Frequently asked Questions (FAQs)

Query	Description	Reason	Solution	Action Taken by DGT
Query -1	Some of the trainee's data is not uploaded on SID portal/showing sent back. (or) Some of the trainees showing as sent back records in ITI/State login	Leftover Trainees data migration: During trainee's data migration, some of the records not accepted by SID portal due to incorrect format.	Contact State Directorates to upload data again, link is updated for uploading all leftover trainee data till 12 th March 2024.	Provided separate schedule for leftover trainee data upload.
Query -2	Trainee Aadhar number is associated with another trainee	Trainee Mistake: In this case, trainee has given one mobile number for ITI admission and registered in SID portal with different mobile number and completed eKYC with second mobile number.	DGT has already considered and generated PRN for these trainees whose data is matching with state data. Trainee has to use same mobile number which is given for ITI admission and check for PRN.	DGT has identified around 50,000 such records and provided one-time excuse and PRN is generated for those trainees. Trainees can view their PRN in ITI application of SID login with the same mobile number given for ITI admission.

Query -3	eKYC is completed but displayed “PRN is in progress”/”-“.	<p>Pending with State: After doing eKYC by trainee, if one or more trainee details (Name, DoB, Gender) are not matching with state uploaded data., then those records are forwarded to state for decision.</p>	Once state takes decision, PRN will be generated by system automatically.	As per defined flow.
Query -4		<p>Trainee has completed eKYC without link/ before receiving link: Trainee has not followed defined flow for ITI Trainee Verification process.</p>	Trainee has to follow defined flow for ITI trainee verification process and login to proceed for PRN generation or view PRN number.	DGT has identified around 80,000 such records and provided one-time excuse and PRN is generated for those trainees. Trainees can view their PRN in ITI application of SID login with the same mobile number given for ITI admission.
Query -5	Verification link is not received by Trainee/ Verification Link is deleted	Unable to access verification link	--	DGT has provided additional

				functionality for direct register, login on SID platform learner account and can proceed to complete eKYC. Separate manual is attached as "Trainee verification without link".
Query -6	Aadhar linked mobile is not available with the trainee	Trainee Aadhar mobile Lost	Trainee can update new mobile number in Aadhaar and proceed for eKYC or trainee can also proceed with verification process with SSC certificate if a trainee Aadhaar number is not entered by state.	As per defined flow.
Query -7	Trainee Mobile number is not accessible.	Trainee mistake: DGT has given clear instructions to preserve mobile and email id till certificate generation.	DGT is working to provide alternate provision for such trainees.	DGT may provide alternate mechanism for such trainees to complete trainee verification process without any hassle.

Query -8	Trainee completed eKYC with others Aadhar number.	Trainee mistake: Trainee has entered another person Aadhaar number and completed eKYC.	DGT has identified around 10,000 records and next course of action will be informed shortly.	DGT has identified around 10,000 records and next course of action will be informed shortly with step by step manual.
Query -9	Aadhar OTP is not received	Aadhar OTP is not received/delayed: May be network issue of Aadhaar registered mobile number (not mobile number registered for ITI admission) or data traffic issue.	Trainee may try after some time or in a network area.	As per defined flow.
Query -10	Unable to match uploaded Aadhar number and entered Aadhaar number (in case of Aadhaar trainees)	Mis-entry of Trainee Aadhaar number by ITI/State: During the data migration process, trainee Aadhaar number might be wrongly entered.	Trainee can raise the request for Aadhaar number correction on the same screen “request for correction” . State Directorate already having right to change Aadhaar number of trainees.	As per defined flow.
Query -11	Trainees getting “Resident Authentication failed”	Trainee Aadhar profile changed by trainee:	DGT is working to identify such records.	DGT may provide solution after checking system

		Trainee profile details has been changed in Aadhaar server by trainee request after uploading trainee details in SID and doing eKYC.		feasibility and trainees may be allowed accordingly.
Query -12	After eKYC trainee data is replaced with family member details.	Trainee Mistake: Trainee might have given already registered family member mobile number/ eKYC done with family member Aadhaar number.	DGT has identified around 10,000 records and solution will be provided soon.	DGT has identified around 10,000 records and next course of action will be informed shortly with step by step manual.
Query -13	While doing the EKYC the error shows "request body missing any of the keys: 'photo', 'aadharRef'".	eKYC incomplete: Trainee has not completed process of eKYC and trying to do trainee verification through other mode.	Before generating PRN for the trainee, if trainee has come through Aadhaar than in that case eKYC should be completed. During this process, Aadhaar requests for Aadhaar reference number and Aadhaar photo to complete the PRN generation.	As per defined flow.

Query -14	Record not found with given code or it is override by new code	Verification link issue	Trainee has to use latest verification link received on their mobile/email id.	--
Query -15	Already registered in skill India portal for skill competition	Trainee mistake: Trainee might have registered for skill India competition with different mobile number but same Aadhaar and completed eKYC.	Trainee has to use same mobile number which is given for ITI admission.	DGT has identified around 50,000 such records and provided one-time excuse and PRN is generated for those trainees. Trainees can view their PRN in ITI application of SID login with the same mobile number given for ITI admission.
Query -16	Request failed with status code 503	Aadhar response: Observed due to unresponsiveness of UIDAI.	Trainee may try after sometime.	--
Query -17	API REMOTE SERVER NOT RESPONDING	Aadhar response: Observed due to unresponsiveness of UIDAI.	Trainee may try after sometime.	--

Terminology used on SID

Registered: Trainees registered on SID portal.

Sent Back: Trainees records failed to upload on SID due to improper details provided.

Invitation Sent: Trainee verification link sent to trainee.