

Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

7th Floor, Kaushal Bhawan,
Chanakyapuri, New Delhi-110023

Date: 09.07.2025

To

Principal Secretaries of all State Governments/UTs
(Dealing with Craftsmen Training Scheme).

Subject: Last opportunity for left out trainee's trainee verification for the trainees admitted in CTS for the session 2024 to DGT portal (SIDH) -Regarding.

Sir/Madam,

The Directorate General of Training (DGT) in the Ministry of Skill Development and Entrepreneurship oversees national vocational training programs in Industrial Training Institutes (ITIs). The DGT sets standards and conducts trade testing, while the day-to-day administration of ITIs is managed by State Governments and Union Territory Administrations.

The DGT issues a Training Calendar for each session to all State/UT directorates to conduct the Craftsmen Training Scheme (CTS) admission process in government and private ITIs according to the provided schedule. The deadline for admission in all government and private ITIs nationwide is October 30, 2024.

Currently, examination activities have commenced for approximately 22 lakh trainees since June 23, 2025, and the All India Trade Test (AITT) is scheduled to be completed by August 17, 2025. However, it has come to the attention of the Directorate that some trainees have not had their Permanent Registration Number (PRN) generated even after an 8-month opportunity provided to all ITIs and States.

After a thorough review, the competent authority has decided to offer a final opportunity to trainees who were admitted but could not attend the ongoing examination due to the non-generation of PRN. These trainees will be allowed to participate in the leftover/supplementary examination to be conducted after the ongoing examination. The schedule for this opportunity is outlined below:

Trainee verification schedule: Left-out trainee's trainee verification schedule of Session:2024.

S. No	Activity	Timelines	Responsibility
1.	<p>Trainee Verification. (Final opportunity) <i>(ITIs login is provided with all the list of trainees admitted by them for completing trainee verification)</i> <i>Note(s):</i></p> <ol style="list-style-type: none"> 1. Trainees are not permitted to perform trainee verification directly on the SIDH portal. 2. ITIs are authorized to complete trainee verification only through Aadhaar eKYC of a trainee. 3. Trainees without an Aadhaar number can also complete trainee verification through a "Nodal ITI" after being marked as a non-Aadhaar trainee by the ITI. 	21.07.2025 to 22.08.2025	<p>Respective ITI/NSTI.</p> <p><i>(ITI must complete trainee verification of all the trainees through the respective ITI login)</i></p>

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2.	Trainee Verification through Nodal ITI (Final opportunity) <i>(only for the trainees being marked as a non-Aadhaar trainee by the respective ITI in a district)</i>	21.07.2025 to 22.08.2025	Respective ITI/NSTI. <i>(ITI must mark such trainees as non-Aadhaar trainee through the respective ITI login)</i> Concern Nodal ITI/NSTI. <i>(for completing trainee verification of non-Aadhaar trainees)</i>
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It is the responsibility of the State/UT Directorate and ITI to ensure that all trainees who are unable to appear in the ongoing examinations for the Trainee Verification process in 2024 are accounted for. These trainees may be allowed to participate in a leftover/supplementary examination to be held after the ongoing examination.

This issues with the approval of competent authority.

Yours faithfully



(Ujjwal Biswas)
Director, TC

Copy for kind information to: -

1. PSO to DG/AS, DGT, New Delhi
2. DDG, DGT, New Delhi
3. DDG (South Zone) and DDG (East Zone)

Copy for necessary action to: -

1. Directors, of State Governments/UTs.
2. All RDSDEs & NSTIs.
3. The Director, CFI, TT Cell, IT Cell and CD, DGT, New Delhi
4. Executive Director, NIMI, Chennai
5. CEO, NSDC - for technical support on SIDH portal.



(Raju Kannam)
Deputy Director, TC

Enclosure:
As mentioned above.