

No. MSDE- 18011/08/CTS/Jan-19/2018-TTC  
**GOVERNMENT OF INDIA**  
**MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP**  
**DIRECTORATE GENERAL OF TRAINING**

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Employment Exchange Building, Library Avenue,  
PUSA Campus, New Delhi, Dated 08<sup>th</sup> January, 2019

To

The Director,  
Directorate of Employment & Training,  
New Secretariat, Vikas Bhawan,  
Bailey Road, Patna-800015  
Bihar

**Subject:- Issue of Hall Tickets in State of Bihar for AITT under CTS (Semester System) to be held in January/February, 2019 - Regarding.**

Sir/Madam,

As you are aware that the AITT under CTS (Semester system) and Dual System of Training is proposed to be held from **21<sup>st</sup> January, 2019** to **05 February, 2019** and the hall tickets has to be distributed to all eligible trainees well in advance before the commencement of AITT.

In this regard, it is informed that the upload of sessional marks, exam fee and attendance of trainees in semester system by the concern ITIs is mandatory for eligibility of trainee to get a hall ticket of AITT January/February, 2019. The NCVT MIS portal will be open for a defined period and all activities has to be performed by ITI/SPIU within stipulated period as per the schedule below.

In this connection, you are requested to ensure to complete the hall ticket generation activities well within the specified period, so that Hall Tickets can be processed on NCVT MIS Portal. The hall tickets will be generated by State Directorate/SPIU concern after uploading of exam centre mapping and will be made available to concern ITI for download from NCVT MIS portal. The ITI can download it from NCVT MIS Portal for further distribution to trainees. The activities are scheduled as per details given below:-

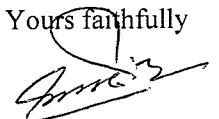
Sl. No.	Activities to be performed	Duration	Concern Stake Holder
1.	Upload of sessional marks, attendance & exam fee of trainees for session August, 2017 (Sem-III) and Exam fee for supplementary paper (all ex-candidates).	09.01.2019 to 13.01.2019	By Principal of ITI
2.	Upload of centre mapping and generation of Hall Tickets through NCVT MIS Portal.	14.01.2019 to 15.01.2019	By State/UT Directorate
3.	Downloading of Hall Ticket from NCVT MIS Portal and issue to eligible trainees.	15.01.2019 onwards	By Principal of ITI

In view of above, you are requested to strictly follow the specified dates and also ensure entry of sessional marks, examination fees and attendance by the concerned ITIs under your control, so that hall tickets can be distributed to trainees well in advance before commencement of AITT under CTS from **21.01.2019**.

**NOTE:-Trainees without NCVT MIS generated Hall Ticket will not be allowed to appear in exam. Principals of concern ITIs should ensure that hall ticket is given only to the eligible trainees.**

Your kind cooperation is solicited.

Yours faithfully



**(K. Singh)**

Deputy Director of Training  
For Director (TTC)