

MSDE-19/02/2018-CD
Government of India
Directorate General of Training
Ministry of Skill Development & Entrepreneurship (MSDE)

Employment Exchange Building,
Library Avenue, Pusa Complex
New Delhi, 110012 dated 26th February, 2018

To

The Commissioners/ Director, Vocational Training / Skill Development, All States/ UTs

The Directors, CSTARI, NSTIs & RDSDEs

Subject: Authorizing State Directorates/Commissioner of UTs and National Skill Training Institutes (NSTI) dealing with CTS for preparation of question paper.

Sir/Madam,

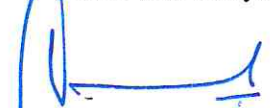
This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein authorizing State Directorates/Commissioner of UTs and National Skill Training Institutes (NSTI) dealing with CTS for preparation of question paper at their end for conduct of Practical and Engineering drawing exam in AITT under CTS as an agenda no. 1 was discussed.

Following is approved for implementation:

1. The Directorate/Commissioner of State/UTs and the Director, National Skill Training Institutes (NSTI) dealing with CTS may be entrusted to prepare question paper at their end for Practical and Engineering drawing subject of all the trades running in their state / NSTI for AITT under CTS (Semester system & Dual System) to be conducted in June 2019 and onwards. Examination centre for engineering drawing exam should be decided by concern state directorate/UT and NSTI.
2. The Establishments providing training through Flexi MoU under CTS may be entrusted to prepare question paper at their end for Practical and Engineering drawing subject of all the trades running in their establishment for AITT under CTS under Flexi MoU to be conducted in June 2019 and onwards. The establishment will have self exam centre for Practical and Engg drawing exam.

Accordingly, it is requested to take further action at your end.

Yours faithfully;



(Deepankar Mallick)

Deputy Director General (C, P & Admn)

Copy to (for information):

- PPSs to the Secretary and the DG/AS, DGT, MSDE
- PPS to DDG(T&E), DGT, MSDE
- The Directors at DGT (HQ), New Delhi



(Sushil Agarwal)

Dy. Director of Training

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To

The Commissioners/ Director, Vocational Training / Skill Development, All States/ UTs
The Directors, CSTARI, NSTIs & RDSDEs

Subject: Authorizing State Directorates/ Commissioner of UTs and Central Establishments / Multi-state operating establishment/ Establishment dealing with Norms & Courses under Control of Regional Directorate of DGT under ATS for preparation of question paper at their end for conduct of Engineering drawing exam in AITT under ATS.

Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein Authorizing State Directorates/ Commissioner of UTs and Central Establishments / Multi-state operating establishment/ Establishment dealing with Norms & Courses under Control of Regional Directorate of DGT under ATS for preparation of question paper at their end for conduct of Engineering drawing exam in AITT under ATS as an agenda no. 2 was discussed.

Following is approved for implementation:

The Committee approved the proposal:

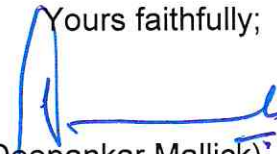
In continuation to the DGT letter No. MSDE-18011/DGT/2017-TTC-Pt-III dated 16.01.2019, the responsibility of setting of question paper (all trades) for practical exam by the respective establishments, the following is also approved.

- I. The State directorates/ Commissioners of UTs / State Apprenticeship Advisors (SAA) dealing with ATS may be entrusted to prepare question paper of Engineering drawing for all the trades running in establishments in their state for AITT under ATS to be conducted in October/November 2019 and onwards. The examination centre for Engg drawing exam should be decided by concern SAA.
- II. The Central Establishments and Multi-state operating establishment / Establishment dealing with Norms & Courses under Control of Regional Directorate of DGT providing apprenticeship training under ATS, may be entrusted to prepare question paper of

- 1/2 -

Engineering drawing subject also along with practical exams for all the trades running in their establishments for AITT under ATS to be conducted in October/November 2019 and onwards. The establishment may have self exam centre for Engg drawing exam or at Govt ITI in coordination with SAA/AAA if required

Accordingly, it is requested to take further action at your end.

Yours faithfully;


(Deepankar Mallick)
Deputy Director General (C, P & Admn)

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(Sushil Agarwal)
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To

The Commissioners/ Director, Vocational Training / Skill Development, All States/ UTs
The Directors, CSTARI, NSTIs & RDSDEs

Subject: Doing away with necessity of entry of Social study/ Employability Skill marks obtained by trainee in ITI exam (SCVT/NCVT) in Mark-sheet of in AITT under ATS.

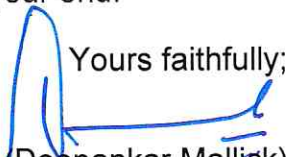
Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein proposal to do away with necessity of entry of Social study/ Employability Skill marks obtained by trainee in ITI exam (SCVT/NCVT) in Mark-sheet of in AITT under ATS as an agenda no. 3 was discussed.

Following is approved for implementation:

In this regard it was decided that the committee approved the proposal and recommended that there is no necessity of entry of Social study/ Employability Skill marks obtained by apprentices in NTC/STC exam in marksheet of ATS and the result of AITT under ATS should be declared without inclusion of Social study/ Employability Skill marks and marksheet may be issued accordingly by indicating the Social study/ Employability Skill subject as Not applicable (N/A) like other exempted subjects because the exam of subject Social study/ Employability Skill is exempted in AITT under ATS.

Accordingly, it is requested to take further action at your end.

Yours faithfully;

(Deepankar Mallick)

Deputy Director General (C, P & Admn)

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To

The Commissioners/ Director, Vocational Training / Skill Development, All States/ UTs

The Directors, CSTARI, NSTIs & RDSDEs

Subject: Support of State Directorates/ Commissioner of UTs dealing with CTS for translation of MCQ type question paper in Regional Language at their end

Sir/Madam,

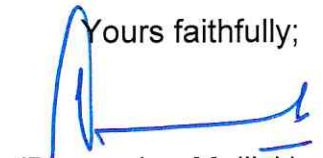
This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein requirement of support of State Directorates/ Commissioner of UTs dealing with CTS for translation of MCQ type question paper in Regional Language at their end for Regional language of the concerned state for preparation of question bank to be used in conduct of Computer Based Exam exam in AITT under CTS to be conducted In June 2019 and onwards as an agenda no. 4 was discussed.

Following is approved for implementation:

In this regard it was decided that the committee approved the proposal that the translation of question papers of theoretical subject (Trade theory, Workshop Sc, & Cal and Employability Skill etc.) having MCQ type questions may be done **at State Directorate/UT** concerned for the concerned Regional Language before keeping the question in Question Bank of Computer Based Examination under CTS for ITI trainees.

Accordingly, it is requested to take further action at your end.

Yours faithfully;



(Deepankar Mallick)

Deputy Director General (C, P & Admn)

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(Sushil Agarwal)

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To

The Commissioners/ Director, Vocational Training / Skill Development, All States/ UTs
The Directors, CSTARI, NSTIs & RDSDEs

Subject: 'Dual System of Training'

Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein approval of the another syllabi of 34 trades (CTS) under 'Dual System of Training' as an agenda item nos. 5 & 6 was discussed.

Following is approved for implementation:

In this regard it was decided that the committee deliberated on the matter considering various implementation aspects of Dual System of Training including uniformity in certificates for the purpose of employment in Govt. departments like Railway & Defense etc. Based upon the discussions, following recommendations are made:

- ✓ The committee appreciated the revised guidelines for DST issued on 08.01.2019.
- ✓ Under DST, same certificates would be issued as of NTC with one additional certificate indicating Dual System of Training, name of the industry with duration of the training
- ✓ As per the DST guidelines, regular CTS curriculum and examination would be followed. Hence there is no need for separate curriculum under DST. Therefore the 17 DST curricula earlier approved in the 22nd NSQC meeting held on 19.12.2018 are to be withdrawn from NQR.

Accordingly, it is requested to take further action at your end.

Yours faithfully;


(Deepankar Mallick)

Deputy Director General (C, P & Admn)

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(Sushil Agarwal)

Dy. Director of Training

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To

The Director, CSTARI, Kolkata

Subject: Starting of five Diploma courses (in addition to Diploma in IT, Networking & Cloud) in NSTIs.

Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein proposal for starting five Diploma courses (in addition to Diploma in IT, Networking & Cloud) in NSTIs as an agenda no. 7 was discussed.

Following is approved for implementation:

In this regard it was decided that the committee deliberated on this agenda item, following decisions were taken:

a. Following NSTIs to start the diploma courses as per table below:

S. No.	NSTI at	Diploma
I.	Bengaluru	Diploma in Welding Technology
II.	Kanpur	Diploma in Welding Technology
III.	Hyderabad (Ramanthapur Campus)	Diploma in Industrial Electronics & Instrumentation
IV.	Hyderabad (Vidyanagar)	Diploma in Manufacturing Technology
V.	Chennai	Diploma in Automotive Technology
VI.	Mumbai	Diploma in Manufacturing Technology
VII.	Kolkata	Diploma in Construction Technology

b. TT Cell, Polytechnics Division and CFI Section to discuss and propose the examination pattern for Diploma courses for the approval of competent authority.

c. NSTIs needs to explore the feasibility of launching Diploma courses with proper self-assessment and accordingly submit proposal to TC section to seek DGT affiliation.

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- d. All data pertaining to the Diploma trainees will have to be uploaded on the portal. Thereafter, e-certificates would be issued to the successful trainees.
- e. NSQF alignment of the 05 Diploma courses mentioned above will be done simultaneously. AICTE approval will also be tried.

Accordingly, it is requested to take further action at your end.

Yours faithfully;

(Deepankar Mallick)

Deputy Director General (C, P & Admn)

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- The Directors at DGT (HQ), New Delhi



(Sushil Agarwal)

Dy. Director of Training

2/-

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To

The Commissioners/ Director, Vocational Training / Skill Development, All States/ UTs
The Directors, CSTARI, NSTIs & RDSDEs

Subject: Discussion on recently released guidelines of 'Recognition of Prior Learning' under CITS.

Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein discussion on recently released guidelines of 'Recognition of Prior Learning' under CITS as an agenda no. 8 was discussed.

Following is approved for implementation:

Revised guidelines, available on DGT website.

Accordingly, it is requested to take further action at your end.

Yours faithfully;


(Deepankar Mallick)

Deputy Director General (C, P & Admn)

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- The Directors at DGT (HQ), New Delhi


(Sushil Agarwal)

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To

The Commissioners/ Director, Vocational Training / Skill Development, All States/ UTs
The Directors, CSTARI, NSTIs & RDSDEs

Subject: Digital Certificate and JSON Certificate.

Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein Release of samples of Digital Certificate and JSON Certificate as an agenda no. 9 was discussed.

Following is approved for implementation:

The members of committee approved issuing digital certificates for all schemes w.e.f. 15.02.2019.

Accordingly, it is requested to take further action at your end.

Yours faithfully;


(Deepankar Mallick)

Deputy Director General (C, P & Admn)

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- **The Directors at DGT (HQ), New Delhi**


(Sushil Agarwal)

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To

The Commissioners/ Director, Vocational Training / Skill Development, All States/ UTs
The Directors, CSTARI, NSTIs & RDSDEs

Subject: Revised syllabus of Mechanic Motor Vehicle (MMV) trade from NSQF level- 4 to NSQF level-5.

Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein matter of revised syllabus of Mechanic Motor Vehicle (MMV) trade from NSQF level- 4 to NSQF level-5 as an agenda no. 10 was discussed.

Following is approved for implementation:

Syllabus of trade MMV level 5 approved.

Accordingly, it is requested to take further action at your end.

Yours faithfully;


(Deepankar Mallick)

Deputy Director General (C, P & Admn)

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- PPS to DDG(T&E), DGT, MSDE
- The Directors at DGT (HQ), New Delhi


(Sushil Agarwal)

Dy. Director of Training

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Employment Exchange Building,
Library Avenue, Pusa Complex
New Delhi, 110012 dated 26th February, 2018

To

The Director, Affiliation. DGT HQ

Subject: Modification in the tools & equipments list of Mechanic Motor Vehicle (NSQF level-5).

Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein Modification in the tools & equipments list of Mechanic Motor Vehicle (NSQF level-5) as an agenda no. 11 was discussed.

Following is approved for implementation:

The matter will be examined by Shri M.K. Parial, Director and the Director NSTI, Chennai, after which the same will be incorporated on DGT website and also in NQR by competent authority.

Accordingly, it is requested to take further action at your end.

Yours faithfully;


(Deepankar Mallick)

Deputy Director General (C, P & Admn)

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- PPSs to the Secretary and the DG/AS, DGT, MSDE
- PPS to DDG(T&E), DGT, MSDE
- The Directors at DGT (HQ), New Delhi



(Sushil Agarwal)

Dy. Director of Training

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To

The Commissioners/ Director, Vocational Training / Skill Development, All States/ UTs
The Directors, CSTARI, NSTIs & RDSDEs

Subject: Merger of CTS trade 'Mechanic Auto Electrical and Electronics' with trade 'Mechanic Motor Vehicle' (NSQF level-5) and discontinuation of trade 'Mechanic Auto Electrical and Electronics' from the trade list.

Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein merging of CTS trade 'Mechanic Auto Electrical and Electronics' with trade 'Mechanic Motor Vehicle' (NSQF level-5) and discontinuation of trade 'Mechanic Auto Electrical and Electronics' from the trade list as an agenda no. 12 was discussed.

Following is approved for implementation:

Merging of CTS trade 'Mechanic Auto Electrical and Electronics' with trade 'Mechanic Motor Vehicle' (NSQF level-5) and discontinuation of trade 'Mechanic Auto Electrical and Electronics' from the trade list from the ensuing session.

Accordingly, it is requested to take further action at your end.

Yours faithfully;



(Deepankar Mallick)
Deputy Director General (C, P & Admn)

Copy to (for information):

- PPSs to the Secretary and the DG/AS, DGT, MSDE
- PPS to DDG(T&E), DGT, MSDE
- The Directors & JDT (Affiliation) at DGT (HQ), New Delhi



(Sushil Agarwal)
Dy. Director of Training

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Employment Exchange Building,
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New Delhi, 110012 dated 26th February, 2018

To

The Director, CFI, DGT HQ

Subject: Approval of CITS guidelines.


Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein approval of CITS guidelines as an agenda no. 13 was discussed.

Following is approved for implementation:

This will be finalized by the newly appointed committee (composition of Committee at Annexure III). As per the recommendations of the committee, the CSTARI will prepare the revised guidelines for CITS.

Yours faithfully;



(Deepankar Mallick)
Deputy Director General (C, P & Admn)

Copy to (for information):

- PPSs to the Secretary and the DG/AS, DGT, MSDE
- PPS to DDG(T&E), DGT, MSDE
- The Directors at DGT (HQ), New Delhi



(Sushil Agarwal)
Dy. Director of Training

E-mail

MSDE-D-11028/5/2019-(CFI)
 Government of India
 Ministry of Skill Development & Entrepreneurship
 Directorate General of Training
 Employment Exchange Building, Pusa Complex
 New Delhi-110012

Dated: 11.02.2019

OFFICE MEMORANDUM

Subject: Review Committee for Instructor courses under CITS and Refresher courses – Reg.

A committee, comprising of following members, is constituted to review all aspects of admissions, teaching and examination for courses offered for instructor under Crafts Instructor Training Scheme (CITS) by NSTIs and ITOTs and refresher courses for instructors by NSTIs:

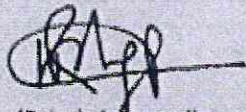
1. Sh. R. P. Dhingra, Executive Director, NIMI Chennai
2. Sh. B. K. Ray, Director, NSTI Bhubaneswar
3. Sh. N. R. Aravindan, Director (CFI)
4. Sh. C. S. Murthy, JDT, CSTARI Kolkata
5. Smt. Swati Sethi, JDT, NSTI Section
6. Sh. N. Nath, DDT, NIMI

The following issues, Inter-alia covering the broad requirement as indicated in Para 1 above, will be reviewed by the committee:

1. On-line admission, reservation policy for NSTIs / ITOTs, filling up of vacant seats of institutes locally
2. Seating capacity of NSTIs/ ITOTs with available infrastructure under Semester pattern vis-à-vis annual pattern, Lab requirement in NSTIs, whether separate workshops required for TT1 and TT2.
3. On-the-Job training of instructor trainees under CITS, Refresher training for Instructors.
4. Aadhaar Based Bio-metric Attendance System for trainees and trainers
5. NSQF alignment of CITS courses which are mapped to multiple CTS courses
6. Extra modules for minor CTS courses mapped to main course
7. Content development of learning material for CITS that would be printed as physical book, e-book and blended mode.

The above committee may co-opt members from DGT, State Directorate, Industry association as per requirement.

Preliminary report of the committee will be submitted on or before 28.02.2019.


 (Rajesh Agarwal)
 DG/AS

Copy to:

1. PPS to DDG (C,P & Admin)
2. PPS to DDG (T&E)
3. All concerned officials

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Ministry of Skill Development & Entrepreneurship (MSDE)

Employment Exchange Building,
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To

The Director, CSTARI

Subject: Approval of Annual pattern CITS syllabi of the 05 trades

Sir/Madam,

This is to inform that Second meeting of Committee on 'Norms & Courses' held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi wherein approval of annual pattern CITS syllabi of the trades Fitter, Electrician, Mechanic Motor Vehicle, Electronics Mechanic and Instrument Mechanic as an agenda no. 14 was discussed.

Following is approved for implementation:

The CSTARI will prepare the competency-based Syllabi.

Yours faithfully;



(Deepankar Mallick)

Deputy Director General (C, P & Admn)

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(Sushil Agarwal)

Dy. Director of Training