

**No. MSDE-18012/03/CITS-Online/2018-TTC**  
**Government of India**  
**Ministry of Skill Development & Entrepreneurship**  
**Directorate General of Training**

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Employment Exchange Building, Library Avenue,  
Pusa Road, New Delhi,  
Dated 25<sup>th</sup> March, 2019

To,

- (i) The Directors/Principals of NSTIs/NSTI(w)s,
- (ii) The Principal of Govt. / Pvt. ITOTs.

**Subject: - Activity schedule for AITT of Craft Instructor under CITS (Semester System) –February 2019 - regarding.**

Sir,

This is in reference to this office letter of even no. dated 25.03.2019 regarding conduct of AITT of Craft Instructor under CITS from 27.05.2019 to 09.06.2019

The activity schedule for online exam of theoretical paper (Trade Theory-I/II, Trade Skill-I/II, Workshop Calculation & Science, Workshop Calculation, Workshop Science, Vocational Science & Calculation, Soft Skill & English Communication and Training Methodology) scheduled to be held from 07.06.2019 to 09.06.2019 at online exam centres is as given below

Sl. No.	Activity	Time Period
1.	Registration of trainees on <a href="http://cits.cbtxam.in">http://cits.cbtxam.in</a> for online exam.	07.05.2019 to 20.05.2019
2.	Downloading of Admit cards by institute and mock test session for trainees from <a href="http://cits.cbtxam.in">http://cits.cbtxam.in</a> .	27.05.2019 onwards
3.	Online exam at predefined exam centre by agency selected by DGT.	07.06.2019 to 09.06.2019

As you are aware that the registration of CITS trainees in [ncvtmis.gov.in](http://ncvtmis.gov.in) portal under CFI module is mandatory before proceeding on registration in <http://cits.cbtxam.in> for online exam. In this regard, you are requested to ensure the registration of trainees in [ncvtmis.gov.in](http://ncvtmis.gov.in) under CFI module first before proceeding on online exam portal i.e. <http://cits.cbtxam.in> within stipulated time period from 07.05.2019 to 20.05.2019. All the trainees eligible to appear in the exam should accompany with only portal generated hall ticket for appearing in online exam.

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The hall ticket of the trainees for online examination papers must be attested by the concerned Director/Principal of the institute. Attestation must have name of official, seal and signature with date. No trainee will be allowed to enter the examination hall without a valid hall ticket. Instructor trainee must also carry a valid photo ID card preferably issued by the Director/Principal of the concern institute.

The mock test practice sessions will be available for trainees from 27.05.2019 on online exam portal for prior practice.

In view of above, you are requested to register all the eligible instructor trainees including ex-failed trainees of the institute in online exam registration portal i.e. <http://cits.cbtexam.in> to enable the trainees to appear in AITT under CITS to be held from 07.06.2019 to 09.06.2019 and get the hall tickets for theoretical subject from online exam portal. Hall ticket generated from any other source will not be acceptable for online exam.

Hall tickets for Practical and Engineering Drawing / Vocational Science and Calculation / Soft Skill & English Communication have to be issued manually from the institute itself as per prevailing practice.

Yours faithfully



(K. Singh)  
Deputy Director of Training  
For Director (TTC)

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Employment Exchange Building, Library Avenue,  
Pusa Complex, Pusa, New Delhi-12  
Dated: 25<sup>th</sup> March, 2019

To

1. The Directors, NSTI / NSTI (W) dealing with CITS
2. Principals of Government / Private ITOTs

**Subject: Programme of All India Trade Test of Craft Instructor (Semester Pattern) under CITS-February, 2019**

Sir/Madam,

It has been decided to conduct the All India Trade Test of Craft Instructors (Semester system) under CITS-February 2019 from 27.05.2019 to 09.06.2019, as per programme given below:-

**PROGRAMME**

DATE	TIME	SEMESTER - I		SEMESTER - II		REMARKS
		Engg. Trades	Non Engg. Trades	Engg. Trades	Non Engg. Trades	
27.05.2019 (Monday)	9.30 AM	Trade Practical - I		Training Methodology (Practical)		
28.05.2019 (Tuesday)	9.30 AM	-do-		-do-		
29.05.2019 (Wednesday)	9.30 AM	Engg. Drg*	(i) Vocational Science & Calculation <b>(Practical)</b> (ii) Soft Skill & English Communication <b>(Practical)</b>	-do-		* For all Engineering Trades (Excluding RODA, DMM, DMC, SURVERYOR DM (Architect).
30.05.2019 (Thursday)	9.30 AM	--		Trade Practical-II		
31.05.2019 (Friday)	9.30 AM	--		-do-		
01.06.2019 (Saturday)	9.30 AM	--		-do-		
07.06.2019 (Friday)	<i>Online Examination of Theoretical Subjects (Trade Theory-I,II Trade Skill-I,II, Work Shop Calculation &amp; Science, Work Shop Calculation, Work Shop Science, Vocational Science &amp; Calculation, Soft Skill &amp; English Communication and Training Methodology)</i> <i>Time and venue of Examination Centers etc. will be printed on Hall Ticket downloaded from <a href="http://dgt.cbtxam.in">http://dgt.cbtxam.in</a></i>					
08.06.2019 (Saturday)						
09.06.2019 (Sunday)						

(Lunch break from 1.00 PM to 1.30 PM for Practical Exams Only)

\*30 minutes time to be given to each trainee for Teaching Demonstration.

**Note:-1.** The practical test may be conducted up to 6.00 PM on each day depending upon the duration of the question paper. The question papers (Password protected) of Engg Drg, and Practicals will be provided through e-mail by TT Cell, DGT(HQ), 30 minutes before the commencement of exams on respective dates as per previous practice. In case of any query, please contact TT Cell on landline no.-011-25847031

- 2. The information regarding exam of regular trainees admitted in session Aug 2018, would be communicated separately.**

Yours Faithfully



( K. Singh)

Deputy Director of Training (TT Cell)  
For Director of Training

